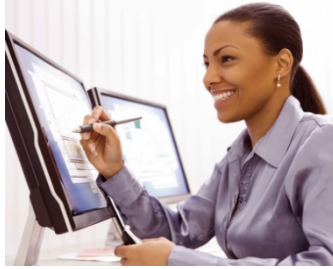


Educare of New Orleans



Program Manager

\$60,000

Be part of a dynamic child development program that focuses on preparing children for kindergarten.

Serving 150 children ages 6 weeks – 5 years old and their families in a dynamic, quality focused child development program.

The Program Manager directs the day to day operations of a very active and busy child development program and ensures compliance with licensing regulations, accreditation and Head Start Performance Standards. Provides guidance and direction to staff and sets program priorities and direction.

The successful candidate must:

- Have a master's degree in Early Childhood Education or Elementary Education with training and/or experience managing pre-k programs.
- 3 years managerial and supervisory experience, with at least one year of experience working in a child development setting
- Proficiency in Microsoft Word, Excel, PowerPoint, Outlook, Internet Explorer
 - Clear driving record and access to reliable transportation

Submit resume and cover letter to:

Kingsley House

ATTN: Adrian Todd, LCSW-BACS

1600 Constance Street

New Orleans, LA 70130

Or email

atodd@kingsleyhouse.org

No phone calls or faxes will be accepted

Open until filled

EOE

Posted 8/13/10